

SACZ (Q)
Safety Auditor Training Scheme
安全審核員訓練課程

The Scheme consists of three modules :		課程包括三個單元：	
Module 1	Safety Management - Factories and Industrial Undertakings (Safety Management) Regulation - Occupational Health and Safety Assessment Series (OHSAS 18001) - Safety Management Principles - Total Loss Control - Key Process Elements in Safety Management System	單元一	安全管理 - 工廠及工業經營(安全管理)規例 - 職業健康安全系統 OHSAS 18001 - 安全管理原則 - 損失管理 - 安全管理制度的元素
Module 2	Safety Auditing - Safety Auditing Techniques - Common Safety Auditing Schemes - Development of In-house Safety Auditing System - Management and Coordination of the Activities of an Audit Team	單元二	安全稽核 - 安全稽核技巧 - 常見安全稽核系統 - 內部安全稽核制度的發展 - 審核小組的管理及統籌工作
Module 3	Safety Audit Report	單元三	安全稽核報告

Lecturer 講師	Professionals, HKIC Lecturers 專業人士、香港建造學院講師
Medium of Instruction 授課語言	Cantonese (Teaching notes provided in English) 廣東話 (英文教材)
Mode of Attendance 授課形式	Part-time evening 夜間部份時間制 : 18:30-21:30
Duration 授課期	72 hours 72小時
Commencing 開課日期	To be confirmed
Venue 上課地點	HKIC, Kwai Chung Campus, 7-11 Kwai Hop Street, Kwai Chung 香港建造學院 葵涌院校 葵涌 葵合街 7 至 11 號
Admission Requirements 入學條件	(i) Registered Safety Officer with 3 years Occupational Health and Safety working experience. (ii) Employer's nomination is preferred. (i) 註冊安全主任及有三年全職職業安全健康管理工作經驗； (ii) 獲僱主推薦優先考慮。
Award of Certificate 證書頒發	(i) Module 1 : Attended 8 sessions or above; and (ii) Module 2 : Attended 8 sessions or above; and (iii) Passed Module 1 & Module 2 examination; and (iv) Attended all sessions in Module 3 and submit all project assignments and passed overall project assignments. (v) Candidates should give their answers in English (i) 單元1：出席課程8堂或以上；及 (ii) 單元2：出席課程8堂或以上；及 (i) 單元1及單元2考試合格；及 (iv) 出席單元3全部課程及學生需提交安全稽核習作及作出報告。此習作及報告的總成績需合格。 (v) 考試以英文作答
Course Fee 課程費用	\$7,200.00
Enquiry 查詢課程	2100 9000 (Service Hours 服務時間：08:45 – 13:00; 14:15 – 17:15)
Recognition 資格承認	Graduate with working experience as required by F&IU (Safety Management) Regulation can apply to Labour Department for registration of Safety Auditor. 畢業學生如具備工廠及工業經營(安全管理)規例下的有關工作經驗，則可向勞工處申請成為註冊安全審核員。
Submission 遞交報名表格	Completed application form with photocopies of academic qualification should be sent to HKIC Kwai Chung Campus. 填妥的申請表格連同學歷證明副本遞交回香港建造學院 葵涌院校。
Application Form 報名表格	Please use the 'STC-SAC23001' course application form 請使用印有「STC-SAC24001」之報名表